ACM History Committee Meeting
Meeting Notes for January 21, 2019 (v. 2)

1. Welcome, (Owens)
- Meeting began 8:00am PST via Zoom

2. Attendees (House)
- Barbara Boucher Owens (chair)
- Vicki Almstrum (minutes)
- Carol Hutchins
- Roy Levin (Turing oversite)
- Erik Rau
- Kim Tracy
- Mary Whitton
- Tao Xie (SGB rep)
- Jeffrey Yost
- Chuck House (Guest)

Committee members not attending:
- Bernadette Longo
- Sachin Maheshwari
- Ursula Martin
- Len Shustek

3. Minutes from November meeting
- The most recent meeting was in November. The December meeting had too few attendees and became a discussion meeting, rather than an official meeting.
- Corrections to the November minutes
    - Typo in item 3 ("druve" rather than "drive")
    - Add meeting started at 8:30am (non-standard time) and ended at 9:30am PST.
- Approved pending those small changes. Vicki will fix and send to Kim.

4. Fellowship
- Keep deadline for proposals this year as April 1 because already posted on website.
- Tao agreed to send out the call later the day of the meeting (8PM Central). Jeff will send to SHOT SIGCIS the day after the meeting.
- For next year, consider setting an earlier deadline / posting and making an earlier decision. This will help applicants from the north hemisphere who are applying in hopes of receiving summer funding.

- The committee will consider the proposals during the regular April 15th Zoom meeting.

5. Budget discussion

- Workshop subcommittee will work on workshop expenses.
- Fellowship subcommittee will consider budgeted amounts.
- Coming up with numbers for 2020, due by the end of January.
- Need to discuss the level of detail needed. Must work from prior detailed budgets.
- Mary will coordinate the work of pulling together the numbers for the budget.
- Question: Can we go back through prior years and recreate the more detailed categories? Chuck has that information, so will help ensure that we can reconstruct this.
- Will add lines to annual budget that are recurring costs as well as detail below the development fund funded projects (Turing Oral History and Video Interview Series).
- Need to add the Exemplar projects as well — need to decide how much.
- What is the line item for professional services? What does it cover?
- Must have a draft budget by the next meeting.

6. Status of Turing project

- Roy distributed the following report via email on January 20:
  - Of the 15 award winners whose oral histories are David Jefferson's responsibility to complete:
    - 3 are complete
    - 9 are expected to be completed by mid-year (Feb: 1, Mar: 5, Apr: 1, May: 1, Jun: 1)
    - 1 interview is tentatively scheduled for the fall, implying completion by end of year
  - That leaves two in unique states:
    - Karp has a suitable oral history interview that was done recently; David is working on getting it licensed to ACM.
    - Yao has been challenging to contact; but we are hopeful for contact (through a new channel) soon.
- Funds: ACM reports (per Barb's budget sheet) that the account has $64K. David estimates that completing all remaining interviews will cost about $50K, so we have a little buffer in the account.
- Agreed to invite Tom Haigh to participate in the face-to-face meeting in Minneapolis.
  - Roy suggestion: Appoint him to the committee?
  - Chuck tried two years ago and he declined. He was a member prior to 2005. He left the committee in order to conduct interviews for the committee.

7. Status of Key People videos project (House)

- Chuck has compiled a list of the intended interviewees with phone numbers and email addresses. Will begin the interviews during the spring.

8. Workshop progress (Hutchins, Yost, Longo, Tracy, Whitton)

- Monique Chang at ACM is working with the Marriott Courtyard for the workshop.
- Concern about lack of submissions at this point in time. Tao reported that we have received two queries so far.
- Discussed the 250-word research description as a constraint.
- Names mentioned included Briana Morrison from SIGCSE, Tamara from SIGGRAPH, and one more.
- Barb will contact the SIG chairs and ask for SIG nominations for the workshop. She will emphasize that it is a lightweight application process. Barb will coordinate with Tao for this follow-up; wants it to be SSU: short, sweet, and urgent.
- Agreed that no cut-off is needed.

9. Web HC-operations (Tao, Tracy, Almstrum)

- No progress made since the last meeting. Tao and Vicki still need meet to discuss the website migration.

10. Committee membership updates

- The committee will return to this issue at a future meeting.
- Barbara asked: Is there anything we are missing or that committee members would like to be doing that they are not doing now?

11. New topics

- CBI contributions to SIGCSE Technical Symposium: Jeff and Amanda Wick will participate in two sessions. They will also offer tours for a limited number of SIGCSE attendees. Can see this as part of the Heritage / Exemplar projects work.

12. Next meeting February 18, 2019, 8:00 am PST via Zoom

- Barb will be in Argentina during this meeting. Erik will chair on Barb's behalf.

13. Conclusion 9:00am PST