ACM History Committee Meeting Minutes, July 18, 2022

Welcome (Owens)

- Meeting began at 12:00pm EDT / 9:00am PDT via Zoom

1. Attendees (Owens)

- Barbara Boucher Owens (chair)
- Vicki Almstrum
- Troy Astarte
- David Brock
- Carol Hutchins
- Anna Loup
- Sachin Maheshwari
- Kim Tracy
- Mary Whitton
- Amanda Wick
- Jeffrey Yost

Not in attendance

- Chuck House (guest)
- Roy Levin
- Erik Rau

2. Minutes (Almstrum)

- We discussed the criteria for approval of minutes with our new on-line voting scheme. We agreed that it would suffice to have approval from 50%+ of the committee.
- Votes on the recent minutes based on on-line spreadsheet:
    - March 21, 2022 minutes: Approved and will be added to the HC website.
    - April 18, 2022 minutes: Meeting canceled, no minutes.
    - May 20, 2022 minutes: Approved and will be added to the HC website.
    - June 20, 2022 minutes: Not yet approved; awaiting additional votes.
- Troy proposed setting up a new subcommittee, the "secretariat". The subcommittee would be responsible for minutes, as well as writing and copyediting other documents. We proposed Vicki as the chair with three additional members: Troy, Anna, and Mary. The proposal was moved and approved by all present.

3. Annual report

- The bulk of the meeting focused on the content of the annual report.
- Schedule and format
    - The report is due to ACM HQ by August 15.

- ○ The format this year is generally the same as in recent years.
- Executive summary
  - ○ We will retain this feature for the new annual report. It provides a useful quick summary of the committee's efforts during the year.
- Appendix with contact information for each committee member
  - ○ This will be placed in a document separate from the rest of the report in order to avoid the possible error of publishing that information publicly.
- Committee membership (section 1.1)
  - ○ This section appears complete and in the correct order.
  - ○ Two members rotated off (Ursula Martin and Judith Bishop).
- Purpose of committee (section 1.2): Unchanged from last year's report.
- Subcommittees (section 1.3): Appears to be complete (good to double-check).
- Dates of meetings (section 1.4): Correct based on our minutes.
- Project summaries — Development projects (first part of section 2)
  - ○ Only the ACM Key Awards project remains in this section because the Turing Award project became part of the HC budget last year.
- Project summaries — On-going committee-funded (second part of section 2)
  - ○ Turing Award History Project: We discussed changing the name to Turing Awardees History Project (still pending final decision). The draft report includes content submitted by Roy.
  - ○ ACM Heritage project (replaces SIG Heritage project): Not yet updated.
  - ○ Fellowship 2022 awards: Description in the draft report seems complete, including the list of fellowships awarded in 2022. We discussed whether individual amounts should be listed and decided against including this information in the report.
  - ○ India Oral Interview project: The description in the draft report seems accurate for the past year's work.
  - ○ Website work: The description in the draft report reflects most of the work. Kim verified that the old blog content has all been ported to the new site.
- Completed work (section 3.1)
  - ○ Summary of the completed work seems correct in the draft report.
- Active projects (section 3.2)
  - ○ Turing Award History Project reflects information added by Roy. We need to double-check when the Development Fund support ended.
  - ○ ACM Key Awards project: Need a summary of the planning from Chuck / the subcommittee.
  - ○ ACM Heritage: Need to describe the seminar and planned follow-up.
  - ○ India project: The description in the draft report is accurate.
  - ○ Fellowships: The description in the draft report is accurate.
  - ○ Website: Consider what to highlight here. Should this section include the sites for the Heritage project (heritage.acm.org, ceohp.heritage.acm.org) or should they be addressed in the ACM Heritage section?
- Committee diversity (section 3.3)

- ○ We must ensure that we have the correct information. For now, the draft report includes partially updated information from last year's report with one addition (+ 2 non-binary members).
    - ○ Barb pointed out we are academia-heavy and lacking in representatives from industry.
- Comments (Section 4)
    - ○ Things we are excited about
        - ■ We must still identify the points we want to include. The Heritage seminar is one point that should be included here.
    - ○ Things we are concerned about
        - ■ Some points from last year will carry over.
    - ○ Things to highlight: Last year, we included information about the Turing snippets.

4. Brief updates on committee work

a. Budget and Finances (Whitton, Rau)

- No information yet about this year's budget process.
- Mary confirmed that the expenses for the Committee Chair's June travel had not been processed by year end, but should be applied to the budget for 2021-2022.

b. Outreach (Hutchins)

- All discussion of outreach was in the context of the annual report.

c. Web work, including ACM page update (Tracy, Owens)

- All discussion of the web was in the context of the annual report.

d. Global (Maheshwari, Hutchins)

- All discussion of the India project was in the context of the annual report.

e. ACM Award Video Series (House)

- All discussion of the ACM Award project was in the context of the annual report.

f. Heritage Project (Almstrum, Wick, Loup)

- Primary discussion focused on ideas relevant to the annual report.
- The seminar call was posted on the History Committee website.
- We have started to distribute the call to relevant groups.
- Two comments related to the call:
    - ○ Concern about the term "ACM Universe". Suggested alternative was "global ACM".
    - ○ Who are the affiliates in the statement "giving priority to ACM members or affiliates"? We discussed several interpretations and decided it was sensible to allow this as a self-selection mechanism.
- ACTION: Carol agreed to send an email to Bruce Shiver with a Cc: to Vicki about distributing the call using ACM's social media.

- During the August meeting, the goal is for the committee to advise the subcommittee regarding the proposed program. Our goal is to publicize the final program beginning on August 30 and opening general registration for participants.

g. Turing update (Levin)

- All discussion related to the Turing Award project was in the context of the annual report.

h. Fellowship (Tracy, Whitton)

- All discussion of the fellowship work was in the context of the annual report.

5. Committee membership

- All discussion of committee membership was in the context of the annual report.

6. Additional business

- Troy mentioned that a colleague had bemoaned the change in the DL, which no longer includes contextual material (front/backmatter, advertisements) in *CACM* (and presumably other publications). Amanda said that because ACM considers the DL to be a library rather than an archive they are less concerned about such matters.

7. Upcoming meetings
Monday, August 15, 2022, 12:00 noon EDT via Zoom

8. Conclusion 1:12 pm EDT