ACM History Committee Meeting Minutes, August 15, 2022

Welcome (Owens)
- Meeting began at 12:00pm EDT /9:00am PDT via Zoom

1. Attendees (Owens)
- Barbara Boucher Owens (chair)
- Vicki Almstrum
- Troy Astarte
- David Brock
- Carol Hutchins
- Roy Levin
- Sachin Maheshwari
- Erik Rau
- Kim Tracy
- Mary Whitton
- Amanda Wick
- Chuck House (guest)

Not in attendance
- Anna Loup
- Jeffrey Yost

2. Minutes (Secretariat / Almstrum, Astarte)
- June 20, 2022 minutes: 8 approve, 3 abstain, 2 did not vote. Approved.
- July 18, 2022 minutes: 8 approve, 2 abstain, 3 did not vote. Approved.

3. Meeting time 2022-2023
- After discussing whether the current meeting time is workable during the coming semester, we agreed to continue meeting on the third Monday of the month at 12:00pm (noon) Eastern time.

4. Annual report
- During the bulk of today's meeting, we walked through the report and discussed the content. Because the report was due later that same day, we made updates as we discussed points and made decisions.
- Barbara thanked the committee for their contributions in creating this year's report. Vicki served as the primary editor, with assistance from Troy and Mary in reviewing and editing. Several committee members and consultants had provided material for the

report as well as feedback on the content. Vicki had culled information from the meeting minutes for July 2021 through June 2022, which she incorporated into the annual report.
- Specific discussion points:
  - Regarding budget information in the annual report: Because the Committee cannot access expense information at the transactional level, we are unable to provide complete and correct budget information and will indicate "no data available" in the report.
  - Regarding fellowship awards: Because we know the amount awarded, we will list that amount but do not have the data regarding actual expenditures.
  - Regarding "fiscal year" v. "calendar year": The fiscal year for ACM spans the period from July 1 through June 30.
  - Regarding our Turing Award project: The committee agreed to change the name to "Turing Awardee History Project" during the July meeting, which we will use moving forward. For this year's report, we will retain the name used throughout FY 2022, that is "Turing Award History Project".
  - Regarding audience: Primarily the executive council. The reports also become part of the public record.
- Plan for completing and submitting the report
  - Mary will proofread the current version of the report and tag Vicki.
  - Vicki will check the report one more time, then create PDF versions of the report itself as well as the contact appendix.
  - Vicki will place the PDF files in the appropriate folder on the HC Operations drive and send the PDF files to Barb.
  - Barb will submit the two PDF files to ACM HQ before end of business in NYC.

5. Seminar planning
- Amanda gave a quick update about progress in planning the seminar.
  - By the August 7 deadline, we received 6 proposals from 5 individuals and groups. The proposals all fit well and cover a good variety of ACM organizational units. We will accept all of these and will invite one more panelist to round out the group.
  - We have finalized two of our three keynote speakers.
  - The schedule planning spreadsheet is located in the HC Operations drive under Heritage -> 2022 Seminar Planning. The tentative schedule includes three panels on Friday and two working sessions on Saturday. The spreadsheet lists the committee members we propose as panel moderators and working session leaders. The panels will focus on panelist presentations, while the working sessions will be more free form, starting with a how-to presentation, highlighting one or more exemplars, and ending with small group hands-on exercises to try the techniques for participants' projects.
  - We discussed the welcoming session Barb will present as committee chair.
  - Acceptance emails will go to our panelists by 8/22. The goal is to publish the schedule by 8/30 and open registration.
  - Plans for registration and the technical aspects of the meeting itself are in progress.

6. Brief updates on committee work

- Deferred to our next meeting.

7. Committee membership

- Deferred to our next meeting.
- We should be watchful during the seminar for ideas regarding future Committee members.

8. Additional business

- No additional business.

9. Upcoming meetings
Monday, September 19, 2022, 12:00 noon EDT via Zoom

10. Conclusion 2:15 pm EDT